



# COMMISSION REGULAR MEETING AGENDA

July 27, 2021

To be held in virtually via MS Teams in accordance with Senate Concurrent Resolution 8402 and in accordance with Governor Inslee's Proclamations 20-05 and 20-28 et seq. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). **To listen live, call in at +1 (425) 660-9954 and Conference ID 108 001 913#**

## ORDER OF BUSINESS

10:30 a.m.

### 1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

### ► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

### 4. SPECIAL ORDERS OF THE DAY

### 5. EXECUTIVE DIRECTOR'S REPORT

### 6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

**DUE TO SENATE CONCURRENT RESOLUTION 8402 AND THE GOVERNOR'S PROCLAMATION 20-28** there will be no physical location for this meeting and the

**PORT WILL NOT ACCEPT** in-person, verbal comments during the regular meeting of July 27, 2021. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, July 27, 2021. You will then be provided with instructions and a link to join the Teams meeting.

**This process will be in place until further notice. For additional information,** contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

8. **CONSENT AGENDA** (*consent agenda items are adopted by one motion without discussion*)

8a. Approval of the Minutes of the Regular Meeting of July 13, 2021. **(no enclosure)**

- 8b. Authorization for the Executive Director to Complete Design on the Departures Drive Drainage Project at Seattle-Tacoma International Airport (SEA) in the Amount of \$500,000 for a Total Estimated Project Cost of \$1,880,000. (CIP #C801036) ([memo](#) and [presentation](#) enclosed)
- 8c. Authorization for the Executive Director to (1) Prepare Design and Construction Bid Documents for the Communication Enhancement Project and (2) Utilize Port of Seattle Crews and Small Works Contracts for Pre-Construction Work. This Request is for \$3,000,000 to Increase the Total Authorized Amount to \$3,200,000 with an Estimated Total Project Cost of \$11,000,000. (CIP #C801161) ([memo](#) and [presentation](#) enclosed)
- 8d. Authorization for the Executive Director to (1) Proceed with the Smart Restrooms Plan to Procure Software and Vendor Services to Implement a Comprehensive, Airport-specific Custodial and Analytics Platform; (2) Execute Contract(s) for Software, Equipment, and Vendor Implementation Services in a Minimum of Four Airport Public-facing Restrooms; (3) Prepare Design and Construction Bid Documents for the Related Infrastructure Work Required; (4) Use Port Staff for Implementation, (5) Advertise and Execute Small and Major Works Contracts and Utilize Port Crews to Perform the Construction Work; (6) Authorize Contracting Authority for a Contract for up to Ten Years for Software License, Service, and/or Maintenance Fees Estimated at \$1,380,000. The Amount Requested for Project Implementation is \$1,300,000. (CIP #C801184) ([memo](#) enclosed)

## 9. UNFINISHED BUSINESS

## 10. NEW BUSINESS

- 10a. Authorization for the Executive Director to Execute Contract Agreements and Implement the 2021 South King County Fund Program in an Amount Not-to-Exceed \$2 million. ([memo](#) and [presentation](#) enclosed)
- 10b. Authorization for the Executive Director to (1) Execute a Contract with Bombardier Transportation Holdings USA for Goods and Services; (2) Advertise and Award a Major Works Construction Contract; (3) Advertise and Award Contracts for Busing and Wayfinding Services, and (4) Use Port Crews and Small Works Contracts, in Support of the STS Controls Renewal and Upgrade Project at the Seattle-Tacoma International Airport (Airport). (CIP #801043) The Amount of this Request is \$69,240,000 for a Total Project Authorization of \$78,240,000. ([memo](#) and [presentation](#) enclosed)
- 10c. Adoption of Resolution No. 3789, Flight Kitchen Minimum Labor Standards, Enacting Minimum Wage and Worker Retention Requirements Applicable to Certain Employers Located at Seattle-Tacoma International Airport, Pursuant to the Authority Granted to the Port under RCW 14.08.120(2). ([memo](#) and [resolution](#) enclosed)

## 11. PRESENTATIONS AND STAFF REPORTS

- 11a. 2022 Budget Development Briefing. ([memo](#) and [presentation](#) enclosed)

## 12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

## 13. ADJOURNMENT